

SECTION VIII - EDUCATION

A. REGION EDUCATION PROGRAM

1. The Region Education Program is dedicated to utilization of Institute education programs and promoting Chapter specific education programs.

2. REGION EDUCATION CHAIR (REC)

1. Chapter Activities

- a. [M] Establish and maintain a direct communication link with Chapter Education Committee Chairs; provide guidance for them. Document contacts made and direction given. Utilize the Region website whenever possible to maximize communication.
- b. Explain to each Chapter how to get credit for continuing education by developing a sample article on CEU's and sending it to each Chapter.
- c. Advise members and Chapters regarding educational activities and resources available from the Institute. Assist in the selection of appropriate subjects and in the preparation of the activity.

2. Region Activities

- a. [M] Identify and establish contact and relationships within the Region to aid in the development of education programs. Document contacts made and direction given.
- b. Assist the Southwest Region Institute Directors and Institute Education Committee in identifying potential recipients of Education Commendation Awards.
- c. [M] Review and make revision suggestions to your Chair's goals, as listed. Transmit all recommendations to the Southwest Region Directors.
- d. [M] By the second year of your term, establish a Vice Chair position. The Vice Chair would become Chair the following year.
- e. [M] Attend the Southwest Region Conference, and conduct a workshop and make appropriate presentations on education programs at this Conference.
- f. [M] Prepare at least two articles on education programs and activities for Southwest Breezes.
- g. [M] Transmit all records to the succeeding Education Chair at the end of your second year.

3. Institute Activities

- a. [M] Attend the Institute orientation session for Region Education Chairs.
- b. Promote education programs to encourage greater participation at all levels within CSI.
- c. Submit by January 1st and May 1st reports on the status of Region education activities, by Chapter, to the Institute Education Committee through a designated Education Committee member, with copies to

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continued

Southwest Region Institute Directors. Detail in particular progress on all measurable items, as indicated by [M], above.

(Note: items marked [M] indicate that they are measurable.)