

## ***SECTION V - ACADEMIC AFFAIRS***

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### **A. CHAPTER ACTIVITIES**

1. [M] Establish and maintain a direct communication link with Chapter Academic Affairs Committee Chairs; provide guidance for them. Document contacts made and direction given. Utilize the Region website whenever possible to maximize communication.
2. [M] Obtain at least one faculty member from an institute of higher learning as a member of a local CSI Chapter.
3. [M] Get a university to entertain members of a local CSI Chapter at the Chapter's monthly meeting, and/or have a local CSI Chapter conduct a monthly meeting at a local University.
4. Advise members and Chapters regarding academic affairs activities and resources available from the Institute. Assist in the selection of appropriate subjects and in the preparation of the activity.

### **B. REGION ACTIVITIES**

1. [M] Set a goal of establishing academic liaisons with at least two institutes of higher learning in the Southwest Region.
2. [M] Identify and establish contact and relationships within the Region to aid in the development of academic affairs programs. Document contacts made and direction given.
3. Assist the Southwest Region Institute Directors and Institute Academic Affairs Committee in identifying potential recipients of the Student Liaison Award and the Academic Affairs Commendation.
4. [M] By the second year of your term, establish a Vice Chair position. The Vice Chair would become Chair the following year.
5. [M] Review and make revision suggestions to your Chair's goals, as listed. Transmit all recommendations to the Southwest Region Directors.
6. [M] Attend the Southwest Region Conference, and conduct a workshop and make appropriate presentations on academic affairs programs at this Conference.

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7. [M] Prepare at least two articles on academic affairs programs and activities for Southwest Breezes.
8. [M] Transmit all records to the succeeding Academic Affairs Chair at the end of your second year.

### **C. INSTITUTE ACTIVITIES**

1. [M] Attend the Institute orientation session for Region Academic Affairs Chairs.
2. Promote academic affairs programs to encourage greater participation at all levels within CSI.
3. Submit by January 1<sup>st</sup> and May 1<sup>st</sup> information on the status of Region academic affairs activities to the Institute Academic Affairs Committee through a designated Academic Affairs Committee member, with copies to Southwest Region Institute Directors. Detail in particular progress on all measurable items, as indicated by [M], above.

**(Note:** items marked [M] indicate that they are measurable.)